

# Midlothian Middle School PTO

## Meeting Minutes

<b>Date</b>	9/25/2019		
<b>Meeting Name</b>	Midlothian Middle PTO General Membership Meeting		
<b>Meeting Topic:</b>	Midlothian Middle PTO General Membership Meeting		
<b>Location</b>	Midlothian Middle	<b>Time</b>	2:30
<b>Invitee/Attendance List</b>			
<b>Invitee</b>	<b>Attended</b>	<b>Invitee</b>	<b>Attended</b>
Kristen Beazley	x	Beth Wilkersen	x
Julie Paris	x	Caroline McCormick	x
Jennifer Keller	x	Laura Burke	x
Jen Ekiert	x	Susan	x
Pat Stanfield	x		
Natalie Hardy	x		
Sharon Pastore	x		
Jen Gallant	x		
<b>Agenda</b>			
<b>Agenda Item</b>		<b>Start Time</b>	<b>End Time</b>
Call to Order		2:30	2:31
Welcome and Thanks from the President –Kristen Beazley		2:31	2:33
Officer Reports		2:33	2:45
Committee Reports		2:45	3:00
Principal’s Report		3:00	3:10
Representative Reports		3:10	3:15
New Business		3:15	3:25
Announcements			
Adjournment		3:25	3:25
<b>Action Items</b>			
<b>Action Item</b>		<b>Assigned To</b>	<b>Target Date</b>
Community Partnerships for Donations for Susan’s community supply list		Laura Burke	
Post request for Susan’s community supply list		Jen	
Update website to have details on what different committees are about		Julie	
Newsletter draft		Jenny	10/1/2019
Email to push Kroger and Membership in a couple of weeks		Beth	
Follow-up with Chick-fil-a at Westchester Commons on Spirit Night		Jen	
Repost Spirit wear link		Kristen	
Look into Mercy Mall for Clothes		Caroline	
Look into Box Tops Digital			
Payoff PTA on Membership Audit finding from last year		Beth	

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## Notes

- A. Call to Order
- B. Welcome and Thanks from the President – Kristen Beazley
  - a. Packet Stuffing, Chromebook distribution, Denim Drive (\$ won), Thank you Scott Stovall – assisted with the PTO paperwork
  - b. PTO Meeting - last Wednesday every other month
- C. Officer Reports
  - a. Treasurer’s Reports – Jen Ekiert
    - i. Budget to date – PTO – starts at \$0 - Will be adding Membership donations and Spirit wear
    - ii. Budget approval – Short period and Budget approval for year – both approved
    - iii. Requests – For future requests we will send email to Stanfield and he will direct if school or PTO will fund. The PTO will go ahead and fund requests and then will have fundraisers as needed. The PTO will look into Amazon wish lists. The school Fall fundraiser started today.
      - 1. 7<sup>th</sup> grade VA rep - \$895 – Debbie Powers
      - 2. 6<sup>th</sup> grade may use Sharmane rep – African Reading
      - 3. 2 professional dev requests
      - 4. Extra supplies for community – Susan will provide the list – Do we have community partnerships for donations? Laura Burke will look into this. PTO to Post something on site looking for donations for the community.
  - b. Vice President’s Reports – Julie Paris
    - i. Committee report
      - 1. Basketball Blast and 8<sup>th</sup> grade dance needs chairs
      - 2. Update the website with details on the different committees
  - c. Secretary’s Reports – Jenny Keller
    - i. Approval of Minutes – First meeting
    - ii. PTO newsletter – Planning on finishing Newsletter by Oct 1
  - d. Committee Reports
    - i. Membership – Beth Wilkerson – we are doing well so far – \$3800, 64 teacher 204 parent members. PTO specific email in a couple of weeks. Kroger push again. Sometime after the fundraiser for the school
    - ii. Community Partnership – Susan Fry – Abby said she will assist Susan. Mellow Mushroom coming up. Julie spoke with Chick-fil-a and they may be interested in assisting (Westchester commons) following up.
    - iii. Staff Appreciation Hospitality – Beth Wilkerson/Jann Clarke/Tracey Hilferty/Becky McNeer – Beth: Tailgate luncheon (recruited 2 parents to assist) , cookie exchange in December. Retirement luncheon – PTO will take this back over.
    - iv. Spiritwear – Kim Gardner – Not a lot of purchases online. Repost the information.
    - v. Denim Drive – Kristen Beazley 202 pairs. 3<sup>rd</sup> place.
    - vi. Lost & Found – Kristen Beazley – Prior years we took clothing to cash bin if not claimed. We would rather give to someone in need. Puritan or Mercy Mall
    - vii. Box Tops – Katie Berkman/Erin Clippinger – The team is “On it!” Posting more information soon. Now it is digital – looking into it. Collection – departments could head this up
    - viii. Fall Dance – Gina-Leigh Morgan/Vanessa Slappy – October 30<sup>th</sup> 6:30 – 8:30 costumes are welcomed with no masks – dress code applies
- D. Principal’s Report
  - a. Fundraiser kickoff today – golden ticket tomorrow
  - b. Spirt night 7<sup>th</sup> –
  - c. Oct - 16<sup>th</sup> psat for 8<sup>th</sup> graders
  - d. Nov 22<sup>nd</sup> – Inflatable party

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- e. Fall sports is 12th
- f. CBA lunch - Nov 14th
- E. Representative Reports
  - a. Harriett Tubman or/and Sharmain for African Reading
  - b. Summer Reading celebration tomorrow – thank you for the DJ
- F. New Business
  - a. PTO paperwork – posting it on the website.
  - b. Add yearbook link on the website. 920 sold – ends January
  - c. Meeting with School Board – how did that meeting go? Dr. Stanfield filled in the details.
  - d. Webpage updates – Stanfield is checking on
  - e. Complete the Audit from Last year. – Beth presented and we signed off – One finding – we under reported membership – we will pay them what was missed. Beth is reaching out to how we pay.
- G. Announcements
  - a. September 26<sup>th</sup>, Summer reading picnic
  - b. October 7<sup>th</sup>, Mellow Mushroom Spirit Night
  - c. October 10<sup>th</sup>, NJHS induction
  - d. October 11<sup>th</sup>, 3-hour early release
  - e. October 18<sup>th</sup>, Tailgate luncheon
  - f. October 30<sup>th</sup>, Fall Dance 6:30 – 8:30
  - g. November 11<sup>th</sup>, end of first 9 weeks
  - h. November 13<sup>th</sup>, Make-up Pics
  - i. November 13<sup>th</sup>, Fall Sports Banquet
  - j. November 15<sup>th</sup>, Taziki's 4-8p
  - k. November 20<sup>th</sup>, PTO Meeting 2:30
- H. Adjournment