

Midlothian Middle School PTO

Meeting Minutes

Date	9/23/2020		
Meeting Name	PTO Meeting		
Meeting Topic:	Principal Update and PTO Calendar of Events		
Location	Midlothian Middle	Time	3PM
Invitee/Attendance List			
Invitee	Attended	Invitee	Attended
Kristen Beazley	x	Pat Stanfield	x
Julie Paris	x	Caroline MacCormick	x
Jen Ekiert	x	Kelly Ingle Eichfeld	x
Doreen Jorgensen	x	Becky McNeer	x
Megan Gunn	x	Shelly Bailey	x
Jennifer Keller	x	Nilesh Shinde	x
Agenda			
Agenda Item	Start Time	End Time	
Welcome & Thanks	3PM		
Officer Reports			
Committee Reports			
Principals Report			
New Business			
Announcements		3:45PM	
Action Items			
Action Item	Assigned To	Target Date	
Kristin will work with Dr. Stanfield to set-up an Ask Me Anything prior to Cohort 4 starting	Kristen Beazley	prior to Cohort 4	
Post approved budget to PTO web site	Jen Ekiert		
Notes			
<ul style="list-style-type: none"> A. Call to Order B. Welcome and Thanks from the President - Kristen Beazley <ul style="list-style-type: none"> a. Staff is doing a great job, THANK YOU! C. Officer Reports <ul style="list-style-type: none"> a. Treasurer's Report - Jen Ekiert <ul style="list-style-type: none"> i. Budget - changes from last year's budget included: waived PTO dues and asking for donations, removed the fall dance, concentration will be on staff appreciation activities, approved budget will be posted on pto website - www.midlomiddlespto.org, any questions, contact Jen Ekiert ii. Fundraising - we are donation based this year and will ask for donations for each event where we need to spend money (mostly staff/teacher appreciation) b. Vice President's Report - Julie Paris <ul style="list-style-type: none"> i. Open committees and Officer Roles - 			

Midlothian Middle School PTO

1. **Secretary** - will attend meetings and take notes, will assist with Facebook posts and create quarterly newsletters
2. **Community support** - will coordinate spirit nights and connect with businesses to support PTO, will share Facebook posts
3. Future roles, depending on opening of school - Basketball Blast, 8th Grade Day and Dance - not staffing this year Membership & Fall Dance

D. Committee Reports

- a. Community Partnership - Julie Paris
 - i. Encouraging parents to enroll in Kroger points - Enter UV405 or school name and select MMS (<https://www.kroger.com/i/community/community-rewards>)
 - ii. Spirit Nights - Sept 28th Mellow Mushroom, October 27th 4-8 at Panera in Westchester Commons
 - iii. Donations from Chick Fil-A at Westchester Commons and Bell Greek for staff appreciation and summer reading - Huge Thank you!
 - iv. Mellow Mushroom Spirit Night, September 28th 11AM-9PM, 20% of the proceeds will go to support the PTO!! Also Mellow Mushroom is MMS parent owned!!
- b. Staff Appreciation/Hospitality - Becky Mcneer
 - i. Welcome Back Luncheon September 3rd - complete and a huge success! Firehouse Subs, owner Dave Judy, gave a substantial donation - huge Thank you!!
 - ii. Friday October 15 - Tailgate Luncheon - Chick Fil-A Westchester Commons, operator Erik DeVriendt (MMS parent), donating 50% of the lunches - Huge Thank you!
 - iii. Friday December 11 - TBD
 - iv. Thursday February 12 - Valentine's day
 - v. Friday March 19 - TBD
 - vi. Friday May 7- Cinco de mayo
- c. Spirit Wear - Kristen Beazley
 - i. Spirit wear page expires tomorrow, we have enough to move forward. Later on we have a need, we can order some of them.

E. Principal's Report

- a. First Day packets – Nov 9 if we do come back hybrid. Emergency card, handbook, etc. Dr. Stanfield will let the PTO know if he needs volunteers to stuff it
- b. Cohorts – what does that mean for us
 - i. Sept 29 – Cohort 1 Special Ed students (4) returning
 - ii. Oct 12 – Phase 2 (school schedule resumes to normal time with a 7:35 start
 - iii. Oct 26 - Phase 3 - K3,4,5
 - iv. Cohort 4 6-12 grades set for Nov 9. Hybrid model A-K Mon/tues L-Z Thurs and Friday
 1. Live audience on their given day.
 2. If virtual – you may be let go for the remainder of the period
 3. You may not get the second portion of the class if you are virtual
 4. Wednesday – check in for mustang morning to take roll and check in with the kids. Part of the day will be for students to reach out to their teachers if they need extra help and teachers can reach out to kids. And teacher planning for the day. Deep cleaning will take place.
 - v. Buses –Dr. Stanfield has not been included in the conversations
 - vi. Working hard right to plan cohort 4 because the classes are not falling out even based on the alphabet. Some classes may have the majority of students in the room on a given in school day, need to make sure we adhere to guidelines
 - vii. Maps testing – students who already took the tests will have half days on 9/24 and 9/29 - afternoon is free to work on other assignments
 - viii. All students will take language maps test on 10/5
 - ix. 10/16 half day

Midlothian Middle School PTO

- x. 10/30 – end of 9 weeks
- xi. Nov 3 election day – teacher work day
- xii. Nov 2 – parent teacher conference day - but parents are encouraged to schedule a conference whenever it is needed and not wait for a conference day

F. Representatives Report

- a. Dorene Jorgensen – Special Education Specialist – on the call if there are any questions around Special Education. She indicated MMS received lots of PPE support from the county and school. Everything is in place and ready to get started. 4 kids to start the next few weeks in cohort 1. In addition, all IEP is being supported. Expanded staff this year – 17 special ed teachers now.
- b. Megan Gunn – 6th grade math. Would like to start working with Julie and help on the community team.

G. New Business

- a. Vote on budget - approved
- b. Vote on Bylaw addendums -
 - i. Bylaws state the dues will be \$10/yearly to join the PTO– due to uncertainty of events, we are not charging dues this year– bylaws will be amended to state dues will be assessed yearly before publishing - approved
 - ii. Bylaws include a Nominating Committee for the PTO board, recommended we delete the nominating committee – we need to get a group of people to seek out board roles – still vote on the board but the committee on nominating is not needed. - approved
 - iii. Wording in the bylaws state 1 year term – current board stayed on this year because we were cut off at the end of the year. There was not a vote. End of Next year – we will have the option for people to step into board roles. - approved

H. Announcements

- a. September 28 - Student Holiday
- b. September 28-Mellow Mushroom Spirit Day, 11AM-9PM
- c. October 15-Tailgate Teacher Appreciation - Chick Fil-A lunch
- d. October 16 - 3 hour early release
- e. October 30 - end of first 9 weeks
- f. November 2-parent teacher conference day
- g. November 3-Teacher Work Day
- h. November 9-Cohort 4 Begins
- i. November 18-3PM PTO Meeting

I. Adjournment