

Midlothian Middle School PTO

Meeting Minutes

Date	11/17/2021		
Meeting Name	PTO Meeting		
Meeting Topic:	General Membership Meeting		
Location	Midlothian Middle & Virtual	Time	7:00PM
Invitee/Attendance List			
Invitee	Attended	Invitee	Attended
Kat Kelly	x	Kelly Barry	x
Julie Paris	x	Becky McNeer	x
Jen Ekiert	x	Dr. Patrick Stanfield	x
Amanda Berdeen	x	Becky Hoang	x
Tessa Schuman	x	Emily Ligh	x
Agenda			
Agenda Item	Start Time	End Time	
Call to Order	7:01 pm	7:01 pm	
Welcome & Thanks from the President - Kat Kelly	7:02 pm	7:03 pm	
Officer Reports	7:03 pm	7:12 pm	
Committee Reports	7:12 pm	7:24 pm	
Principal's Report	7:25 pm	7:34 pm	
Representative Reports	N/A		
New Business	7:34 pm	7:38 pm	

Announcements	7:38 pm	7:38 pm
Adjournment	7:38 pm	
Action Items		
Action Item	Assigned To	Target Date
Cookie exchange sign up to be sent to Dr. Stanfield to email out in Mustang Report.	Becky McNeer	November 19th
Notes		
<p>A. Call to Order</p> <p>B. Welcome and thanks from the President - Kat Kelly</p> <p>C. Officer Reports</p> <p>1. Treasurer's Report - Jen Ekiert</p> <p>a. Financials</p> <p>1. Vote on budget: Treasurer shared the budget. \$4,000 in donations and community partnerships: Kroger, C2C and Spirit Nights. Budget is very similar to last year with the exception of combining hospitality, teacher/staff appreciation and students support individual accounts into one big account: Teacher/Staff App/Hospitality/Student Support are now all together. Budget will end year with approx \$3,400 (bylaws state \$3,000 to pay for spirit wear) so we will be in good shape for the upcoming year. Motion on floor to approve budget by Jen E, seconded Dr. Patrick Stanfield/Sydney Barry: Budget approved by unanimous vote.</p> <p>2. Finalize financial review of prior year: This has been done and we got a passing score. We did get one reminder to make sure we get good documentation of debit card spending. We now have a template for better record keeping going forward.</p> <p>2. Vice President's Reports - Julie Paris</p> <p>a. Basketball Blast (Feb. 4th): Are we having? What are guidelines? Basketball (both boys and girls teams) are restricted on how many people can attend now so it's a bit too early to tell. Dr. Patrick Stanfield: Maybe only have for kids who are playing and have them invite two friends or maybe a parent? Still worth doing. Let's wait and see and on the other side of the New Year to make a final decision.</p> <p>3. Secretary's Report - Amanda Berdeen</p> <p>a. Approval of minutes:</p> <p>Motion on the floor to approve minutes from September meeting: Amanda Berdeen. Seconded by Tessa Schuman and Dr. Patrick Stanfield</p>		

D. Committee Reports:

Community Partnership*	Becky Hoang
Staff Appreciation**	Becky McNeer
Box Tops***	Katie Berkman
Denim Drive****	Tessa Schuman
Lost and Found*****	Kelly Barry

E. Principal's Report

COVID Updates: last case before this week was October 21 but then this week we had three cases. Hopeful that this is on the way out. Tough to make phone calls for the close contact reporting. Classrooms are ok as far as spacing is concerned but the cafeteria and bus are a bit more difficult as it is not easy to separate students effectively in those areas. Quarantined student: Each of the counselors are holding a daily google meet for an hour for quarantined students. Also, teacher available from 1:15 to 3:15 to work with the students. Many more close contacts and quarantines - a few impacted for a second or third time. (daily supports include counselor and teacher/tutor)

Events - past and future

End of October Band Performance 10/29 - Marching Band style performance outside.

Fall sports ended (Boys soccer, Girls basketball, x country)

Winter sports (boys basketball) up and running. 1st games after Thanksgiving

Next week is a two day week - students and staff are off Wed. - Fri

Band week of November 29 12/1 6th @ 5:30. 12/2 7th and 8th @ 6:00 and 7:00

MAPS winter testing December 7, 8, 9

Orchestra - Week of December 6 12/7 6th. 12/8 7th and 12/9 8th all @ 7:00

Chorus -- Week of December 13 12/15 6th 2 6:00 and 12/17 7th and 8th @ 6:00 and 7:00

December 10 PTO Cookie exchange

December 17 -last student day before winter break

January 3 - 1st day back

January 13 end of second nine weeks and first semester

January 14 -Teacher work day

January 17 - Holiday

January 19 - Next PTO meeting

3 hour early release days converted to full teacher work days

Friday, Jan. 14

Friday, Feb. 11

Friday, March 18

Friday, June 3 (Last day of school is now June 2)

F. Representative Reports

N/A

G. New Business

- **Is it true the bathrooms are lacking in supplies?** Bathrooms are well stocked and checked every hour. Anything missing is being replaced quickly and efficiently.

- **Winter coat plans?** Many ideas are being discussed regarding storing of winter coats which include but are not limited to: designating a space in Mustang Morning classrooms (similar to a cubby in elementary school), perhaps using lockers (although this will require approval from the division, or possibly having students carry coats with them throughout their day. More information on the decision will come as soon as it is available.
- **Continue meetings at this time?** Is it feasible to continue to meet at this time virtually with everyone's schedules? As tonight's attendees were similar to attendees from September in person meeting. No need to have evening/virtual meetings to accommodate members if 2:30 works for the majority of those regularly attending the meetings.

H. Announcements

1. **November 24th - 26th - Thanksgiving Holiday**
2. **December 10th - Holiday Cookie Exchange for staff**
3. **December 14th - Marco's Pizza Spirit Night**
4. **December 20th - Jan 3rd Winter Break**
5. **January 14th - Student Holiday**
6. **January 17th - Student/Staff Holiday**
7. **January 19th - PTO Meeting 2:30pm (in person/library)**

I. Adjournment

* Becky Hoang: Community Partnership: Bell Greek \$392.10; Dairy Queen: Chicken Fiesta: final numbers not in yet, Marco's: December 14th: all day long; no spirit night in January.

** Becky McNeer: Staff Appreciation: Have cookie exchange coming up on December 10th and Becky has submitted sign-up genius to Dr. Stanfield and kat for approval (which was done). Volunteers will come to gather cookies from parents (about 3 dozen per parent) and they will be placed in cookie tins and distributed to the teachers. Use tongs and gloves to hand out cookies in lieu of individually wrapping. Cookie exchange announcement will be sent to Dr. Stanfield and then sent out in the Mustang Report this Friday, November 19th.

*** Katie Berkman: Box Tops: Remember to scan receipts for box tops, really easy and money goes to the school.

**** Tessa Schuman: Denim Drive: Fabulous and very successful. MMS received 3rd place County Wide for Middle Schools and an award will given out at December School Board meeting.

***** Kelly Barry: Lost and found: Someone brought up on Facebook what Lost and Found is and what is done prior to end of 9 weeks. All items designated as Lost and Found items are placed in a spot outside the cafeteria for students to check. After the two weeks are over the items get donated. Items do not get donated throughout the 9 weeks only during the collection period.

